



Empower Everyone. Ignore No One.

NAVIGATOR, TREATMENT AND TRIALS (BILINGUAL ENGLISH-SPANISH)

GO2 Foundation for Lung Cancer is seeking a highly-motivated treatment and trials navigator with a passion for patient education, science communication, fostering community partnerships, and great interpersonal skills. This person will work in a fast-paced environment with a highly collaborative team to advance the work of GO2 Foundation for Lung Cancer. Our ideal candidate would have a background in patient or caregiver education, excellent communication skills and experience working in a dynamic, growing organization. This position may be fully remote.

TO APPLY:

Use this URL to apply through Indeed's website:

https://www.indeed.com/viewjob?t=navigator+treatment+and+trials+bilingual+english+spanish&ik=67c15c7b65df4b37&_ga=2.10604272.572938387.1653492558-314561606.1647617773

*****Please include a COVER LETTER WITH SALARY REQUIREMENTS, along with your resume. *****

POSITION SUMMARY

The Navigator, Treatment and Trials is a member of the Science & Research team and is primarily responsible for helping direct patients with lung cancer and their loved ones to appropriate treatment options to discuss with their care teams. This position will coordinate patient enrollment and follow-up for the LungMATCH program and will help navigate patients to treatment and clinical trial options that are appropriate based on clinical characteristics and personal preferences. LungMATCH is a direct-to-patient/caregiver navigation program to ensure that everyone has access to high quality lung cancer care through education and empowerment.

The Navigator, Treatment and Trials will also help coordinate the introduction and implementation of the LungMATCH program and accompanying patient/caregiver educational materials within GO2 Foundation's community hospital partners. The Navigator should enjoy working directly with patients and caregivers and have an interest in emerging lung cancer science and research. This position will staff the Spanish telephone HelpLine and online support portal one day per week.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with a disability or disabilities to perform the essential functions.

- Develop broad knowledge and understanding of various types and stages of lung cancer and the corresponding treatment options, as well as molecular testing and clinical trials
- Answer phone and online questions about lung cancer treatment, comprehensive biomarker testing, and clinical trials
- Work with databases of patient treatment information, maintaining appropriate patient privacy protocols
- Interface (liaison with staff at) with GO2 Foundation's Care Continuum Centers of Excellence hospital network to help bring LungMATCH services to patients in the community
- Collaborate with marketing and other internal partners to develop and execute strategies that expand reach of the LungMATCH program and other GO2 Foundation patient education, particularly in underserved communities
- Provide direct service information and referrals to callers on GO2 Foundation's toll-free Spanish HelpLine and provide back-up to other GO2 Foundation support services
- Represent GO2 Foundation at meetings and conferences as assigned, sharing information gained with pertinent staff
- Collaborate with GO2 Foundation colleagues to identify gaps in educational materials and assist in the creation of materials
- Support LungMATCH related projects and initiatives in day-to-day functions

Other duties as assigned. This job description is not designed to cover all activities, duties or responsibilities that are required. Duties, responsibilities, and activities may change at any time with or without notice.

SUPERVISORY RESPONSIBILITIES

This is not a supervisory position.



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REQUIRED COMPETENCIES

- Excellent verbal and written communication skills
- Educate, support, and improve outcomes for those living with lung cancer
- Ability to develop a broad understanding of oncology and clinical trials
- Experience with clinical research or clinical care, preferably in lung cancer
- Strong relationship-building and interpersonal skills
- Exhibit sensitivity in communication and maintain confidentiality
- Strong time management, project management, prioritization, documentation and problem solving capabilities
- Computer proficiency in Microsoft Office (Excel, Word, Outlook and PowerPoint), databases and/or CRM systems
- Ability to speak conversational Spanish and be comfortable communicating in Spanish about lung cancer
- Ability to research relevant information

REQUIRED EDUCATION / EXPERIENCE

- BS or RN in a health-related field; advanced degree preferred
- Oncology experience and knowledge highly preferred but not required

WORK ENVIRONMENT / PHYSICAL REQUIREMENTS

This job will be performed in an office environment (GO2 office or remote/home office), primarily sitting at a desk and using a computer and phone. In order to perform the essential functions of the job, the employee must be able to operate a computer and other office equipment. The noise level in the work environment is usually low to moderate. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

TRAVEL REQUIREMENTS

This position will require occasional travel to GO2 office locations, conferences, and events, when travel is deemed safe.



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EEO STATEMENT

GO2 Foundation for Lung Cancer embraces diversity, inclusion and belonging, provides equal employment opportunities and consideration to all employees and applicants for employment, and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, and any other characteristic protected by federal, state or local laws.

GO2 Foundation provides exceptional benefits, including:

- Market-competitive compensation
- Health plan choices including PPOs & HSAs, fully paid for individuals
- Dental and vision plans, fully paid for individuals
- Fully paid Life Insurance plus AD&D
- Fully paid Short Term and Long Term Disability coverage
- 403b retirement plan with 5% employer discretionary contribution, fully vested immediately
- EAP – Employee Assistance Plan
- Generous Parental Leave Policy
- Generous vacation and sick leave
- Over 20 paid holiday days per year!
- Flexible work schedules
- Fully remote work with laptop and equipment provided, as well as monthly stipend for cell phone and Internet