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MANAGER, HEALTH POLICY

GO2 Foundation for Lung Cancer is seeking a talented and bright individual with experience in health policy or a related field interested in a fast-paced and growing organization. Our ideal candidate will have experience in national and local coverage, coding, reimbursement, payer policies, regulatory affairs, and patient advocacy. This individual will support the GO2 Foundation for Lung Cancer's mission to double lung cancer survivorship through policy pathways and collaborate with a dynamic team working towards this greater goal.

This position may be fully remote.

TO APPLY:

Use this URL to apply through Indeed's website:

https://www.indeed.com/viewjob?t=manager+health+policy&jk=716832cd0e45b967&_ga=2.29527350.845500440.1656604754-314561606.1647617773&_gac=1.186969500.1654117054.EAlaIQobChMIsZndmZKN-AIVEOTICh0abQ9kEAAYASAAEgLaP_D_BwE

*****Please include a COVER LETTER WITH SALARY REQUIREMENTS, along with your resume.*****

POSITION SUMMARY

The Health Policy Manager is responsible for a wide range of functions in support of the GO2 Foundation for Lung Cancer's health policy goals to advance lung cancer survivorship, including four key strategic plan goals: increase the rate of lung cancers being detected early, increase the rate of biomarker testing and appropriate precision medicine, improve community engagement and access to care; and improve quality of life. This position reports to the Senior Director of Economics and Health Policy and will be a collaborative member of the Health Policy and Excellence and Screening and Care teams.

The Health Policy Manager will conduct policy analysis and research, monitor and track policy and regulatory issues, write and prepare policy documents and presentations, support strategic plan initiatives, collaborate with internal and external stakeholders, support meetings and conference calls, and perform a range of duties to improve and meet GO2 Foundation's policy goals.

ESSENTIAL FUNCTIONS & RESPONSIBILITIES

To perform this job successfully, an individual must perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with a disability or disabilities to perform the essential functions.

- Conduct policy analysis, including review, impact, and synthesis of policy documents, proposals, regulation, literature, coding, billing, reimbursement, guidelines, cancer plans, legislation, and other sources of information
- Maintain a library of relevant policy materials and resources of interest to GO2 Foundation
- Develop and maintain a strong understanding of GO2 Foundation initiatives and the policy landscape priorities
- Write and prepare fact sheets, policy briefs, blogs, articles, and other documents
- Keep abreast of new policy developments and research regarding lung cancer coverage, coding, and reimbursement payment landscape
- Support education and outreach programming, including webinars, conference presentations, and other activities
- Respond to internal and external inquiries and represent GO2 Foundation as needed at meetings, events, conferences, etc. Assists in developing and coordinating relationships with relevant state-based and national organizations and stakeholders
- Maintain and develop health policy website content and material
- Work collaboratively across Health Policy and cross-departmental teams

Other duties as assigned. This job description is not designed to cover all activities, duties, or responsibilities required. Duties, responsibilities, and activities may change at any time with or without notice.

SUPERVISORY RESPONSIBILITIES

This is not a supervisory position.

REQUIRED COMPETENCIES

- Working knowledge of state and federal legislation, federal agencies, and regulatory processes related to coverage and reimbursement
- Working knowledge of health policy at the state and federal levels and health plan operations (e.g., Medicare, Medicare Advantage, Medicaid, Commercial Payer)



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- Strong written and communication skills
- Excellent analytical skills (e.g., data analytics, survey tools, policy databases), organization, and the ability to manage multiple projects
- Proficiency in Microsoft Office, including Word, Excel, PowerPoint, Teams, etc.

REQUIRED EDUCATION & EXPERIENCE

- Bachelor's degree required with a focus in public policy or a related field preferred. Advanced degree preferred.
- 2-5+ years of health policy, regulatory, patient advocacy, medical professional society, and/or industry experience that would provide an equivalent background

WORK ENVIRONMENT & PHYSICAL REQUIREMENTS

This job will be performed in an office environment (GO2 office or remote/home office), primarily sitting at a desk and using a computer and phone. In order to perform the essential functions of the job, the employee must be able to operate a computer and other office equipment. The noise level in the work environment is usually low to moderate. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

TRAVEL REQUIREMENTS

This position will require occasional travel to GO2 office locations and events.

EEO STATEMENT

GO2 Foundation for Lung Cancer provides equal employment opportunities and consideration to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

GO2 Foundation provides exceptional benefits, including:

- Market-competitive compensation
- Health plan choices including PPOs & HSAs, fully paid for individuals
- Dental and vision plans, fully paid for individuals
- Fully paid Life Insurance plus AD&D
- Fully paid Short Term and Long Term Disability coverage
- 403b retirement plan with 5% employer discretionary contribution, fully vested immediately
- EAP – Employee Assistance Plan
- Generous Parental Leave Policy
- Generous vacation and sick leave



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- Over 20 paid holiday days per year!
- Flexible work schedules
- Fully remote work with laptop and equipment provided, as well as monthly stipend for cell phone and Internet

COVID-19 considerations:

We follow CDC guidelines; wear masks as appropriate, practice social distancing, maintain sanitization and approved employee travel when deemed safe. GO2 Foundation requires that all employees be fully vaccinated.